

HOW TO SUBMIT THE DUAL ENROLLMENT APPLICATION

Follow the steps below to submit a Dual Enrollment admissions application as a NEW STUDENT:

- 1. Go to https://success.students.gsu.edu/dual-enrollment/
 - Click LEARN MORE
 - Under the heading of your preferred campus (Atlanta campus or Perimeter campus), click **LEARN MORE** *Most students pursue the PERIMETER campus opportunity*

FUTURE STUDENTS



Click APPLY NOW

2. NEW STUDENTS will address the following questions in the following manner:



- 3. Click START YOUR APPLICATION AS AN UNDERGRADUATE STUDENT
- 4. Under First-Time Users, click CREATE AN ACCOUNT
 - To access the account, a temporary pin will be e-mailed to the reported e-mail address.
 - Enter the Temporary PIN and then set your unique password.

- 5. Click START NEW APPLICATION, then click CREATE APPLICATION, followed by OPEN APPLICATION
- 6. Answer the preliminary questions in the following manner:



- 7. Complete the **PROFILE**: Apply with the name EXACTLY as it appears on your passport/birth certificate/marriage license. Do NOT use special characters or non-English letters in your application. Do not apply with a nickname or abbreviation, only use your government name.
- 8. Complete all reported sections.
- Complete the EDUCATION section using <u>CURRENT CLASSES</u> and previous semester course grades under the COURSE section. If you have no grades for a current semester course, enter <u>N/A</u>.
- 10. There is no waiver code. Dual Enrollment applications are automatically waived. You may, therefore, skip the APPLICATION FEE WAIVER section.